



**North East
Learning Trust**

**General Teacher
Hermitage Academy**
Applicant information pack

General Teacher

Permanent

Required as soon as possible

1.0 FTE

MPS/UPS

Hermitage Academy is a part of the North East Learning Trust and is seeking to appoint a General Teacher to join our dedicated team.

This appointment will be based in Hermitage Academy where we have an exciting opportunity for you to join a school that has undergone real change and is on a strong, upward trajectory.

Hermitage Academy is a mixed 11-18 comprehensive school with a rapidly growing sixth form with over 1000 students from Chester-le-Street and the surrounding areas.

Our vision, along with all schools in the Trust, is that every child experiences excellence every day.

We are committed to:

- A vibrant learning community with enthusiastic and engaging students
- A positive and caring ethos
- An excellent learning environment and resources
- A team of hardworking, dedicated and friendly staff where everyone is valued

We will offer you:

- National Terms and Conditions of Employment
- Access to Teachers' Pension
- Up to 1 day paid leave for staff wellbeing
- Lifestyle Savings – range of discounts from top retail brands
- Discounted gym membership
- 24/7 Employee Assistance Programme and wellbeing portal

The successful candidate will:

- Hold a QTS qualification (or equivalent).
- Have experience of teaching within the subject area
- Have excellent IT skills.
- Be a good communicator with excellent interpersonal skill
- Be proactive and self-motivated.
- Have a flexible approach to work.

Deadline: noon, 7th November 2024

Interviews taking place week commencing 11th November 2024.

How to apply:

Application packs can be downloaded from our website.



Application forms should be returned to Hannah.boundy@hermitageacademy.co.uk or by post to Hannah Boundy, Hermitage Academy, Waldrige Lane, Chester-le-Street, DH2 3AD. You can, if you wish, submit a covering letter to support your application; please do not submit a CV unless it is to complement your application form.

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff to share this commitment. All posts will be subject to receipt of satisfactory enhanced DBS disclosure, medical and reference checks. All pre-employment checks are in line with "Keeping Children Safe in Education" and the Trust's Safeguarding Policy which is available on our website.



Job description

Post title:	General Teacher
Responsible to:	Head of Department
Responsible for:	Supporting the Teaching and Learning of Students
Salary Band:	Main Pay Scale / Upper Pay Scale

Job Purpose:

You will be required to carry out the duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document.

You will be required to teach students across the age and ability range within the North East Learning Trust. You will be a committed and enthusiastic member of staff, developing positive working relationships with students, teaching staff, other professionals and parents/carers.

Duties and Responsibilities:

- Supervision and progress of students in allocated classes.
- To promote the agreed aims and objectives of the school.
- To effectively manage the learning process of students and apply a range of teaching and learning strategies.
To mark and assess the work of students in accordance with school and departmental policies and to maintain appropriate records of student attainment and progress.
- To set and mark homework in accordance with school policy.
- To manage behaviour effectively to ensure a good and safe learning environment, in accordance with the school's behaviour policy.
- To contribute to the appearance and ethos of the school through the maintenance of a pleasant learning environment within the classroom and departmental areas.
- To actively celebrate the achievement of students through the use of school systems to praise and reward.
- To be a Form Tutor for an assigned group of students and to carry out related duties.
- To participate in general supervisory duties in accordance with published duty rotas.
- To participate in required meetings with colleagues and parents/carers
- To liaise with colleagues in other departments as appropriate.
- To participate in professional development and Performance Management reviews in line with school policy.
- To attend assemblies as required.
- Make a positive contribution to the wider community and ethos of the school.
- To promote and safeguard the welfare of students.
- To follow procedures for staff as set out in the Staff Handbook and school policies.

General

The duties and responsibilities highlighted in this Job Description are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and extent of the post and the grade has been established on this basis.



Health and Safety:

It is the responsibility of individual employees at every level to take care of their own health and safety and that of others who may be affected by their acts at work. This includes co-operating with the Trust and colleagues in complying with health and safety obligations to maintain a safe environment and particularly by reporting promptly and defects, risks or potential hazards. Specifically:

- To report any incidents/accidents and near misses to your line manager
- To ensure own safety and safety of all others who may be affected by the Trust's business

Safeguarding

The Trust has a Child Safeguarding policy and procedure in place and is committed to safeguarding and promoting the welfare of all its students, each student's welfare is of paramount importance to us and you are expected to share this commitment. All staff will fully comply with the Trust's policies and procedures, attend appropriate training, inform the Designated Person of any concerns, record any potential safeguarding incidents appropriately.



Person Specification General Teacher

	Essential	Desirable
Education/training	<ul style="list-style-type: none"> • Qualified Teacher Status • First degree or equivalent in a relevant subject 	<ul style="list-style-type: none"> • Good Honours Degree • Recent and relevant Continual Professional Development
Experience	<ul style="list-style-type: none"> • Recent and successful teaching experience in the relevant subject area at both KS3 and KS4 • Proven ability to plan and deliver successful and inspiring lessons in the relevant subject area • Proven track record of delivering excellent outcomes for students at all abilities • A commitment to extra-curricular activities 	<ul style="list-style-type: none"> • Proven track record of exam success at KS4 • Recent and successful teaching experience at KS5/Advanced level • Experience of organising and participating in extracurricular activities
Aptitude and skills	<ul style="list-style-type: none"> • Good communication skills • Ability to work under pressure • Ability to motivate and inspire students • Excellent classroom teacher 	<ul style="list-style-type: none"> • Ability to adapt teaching to recognise new and emerging technologies
Personal qualities	<ul style="list-style-type: none"> • Reliable and conscientious • Desire and ability to learn new skills • High expectations of all students • Caring and supportive • Enthusiastic team player • Organise, plan and prioritise effectively 	

References:

References will be requested prior to interview, except for non-teaching roles where there are exceptional circumstances, and the applicant does not give consent to do so on the application form.

DBS:

North East Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

An application for a DBS certificate will be submitted for all candidates once they have been offered the position. For posts in regulated activity, the DBS check will include a barred list check. During the recruitment process, any offences, or other matters relevant to the position will be considered on a case-by-case basis.

Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure.

Pre-occupational health:

Pre-occupational health checks are an essential part of the selection and recruitment process to assess if any reasonable adjustments are required.

Equal opportunities:

We are an equal opportunity employer. We want to develop a more diverse workforce and we positively welcome applicants from all sections of the community.

Applicants with disabilities will be granted an interview if the essential job criteria are met.